

Annexure 1 –

Audit Tool

Energy Audit – Checking if we are using energy properly and no wastage is done (like fans, lights, water taps, etc are used properly – no wastage of resources)

Waste Audit – Checking if we dispose waste properly and make proper use of resources like dustbins, water, etc. to keep places around us clean.

Energy & Waste Audit of Classroom, Washroom & Play-area/Canteen(where mid-day meals are served)

1. **Timing** - Start of School / Before & During the Recess(break-time) / At end of recess (break-time)/ At end of School
2. **Date of Observation – Start Date** _____ to End date _____

Name of Group Members –

Resources	Condition of Resource (Mention numbers working fine/not fine)	Use of Resource – Used/ or misused (left on when not required)	Observations/ Suggestions for Best use.
Bulbs/Tube lights			
Fans			
Dustbins			
Taps			
Washroom Doors with lock			
Electrical Points			
Computers			